

New Zealand's e-Register



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THE DEPARTMENT OF INTERNAL AFFAIRS

Te Tari Taiwhenua

How we register an Apostille in our e-Register

- Custom built e-Register
- Automated process
 - Database sends Apostille data to e-Register.
 - For security e-Register doesn't talk directly to database.
 - Data exported from database to intermediate file on different server. e-Register searches this table and returns result.

How we register an Apostille in our e-Register

Request Form

Request type:	<input type="text" value="Apostille"/>	Date received:	<input type="text" value="15/06/2010"/>	Job received via:	<input type="text" value="Other"/>
Status:	<input type="text" value="Completed"/>	Deadline date:	<input type="text" value="22/06/2010"/>	Deadline met:	<input type="text" value="Yes"/>
Year:	<input type="text" value="2010"/>	Dispatch date:	<input type="text" value="15/06/2010"/>	Dispatch method:	<input type="text" value="Courier Bag Enclosed"/>
Job #:	<input type="text" value="09705"/>	Split job		<input type="checkbox"/> Create Translation	

Customer Details | **Documents** | **Notes / Attachments**

Document type:	<input type="text" value="Power of Attorney"/>	Document Notes / Comments: <input type="text"/>
Signee name+:	<input type="text" value="David William Richard Dew"/>	
Capacity:	<input type="text" value="Notary Public"/>	
Seal:	<input type="text" value="David William Richard Dew"/>	

Case No.	Document Type	Signee Name	Capacity	Seal
09705.1	Power of Attorney	David William Richard De	Notary Public	David William Richard Dew

*** An apostille must have a Dispatch Date and Dispatch Method before it can be printed.**

Apostille Type:

Buttons: Add, Modify, Duplicate, Delete, Print*



Why we chose to create a custom e-Register

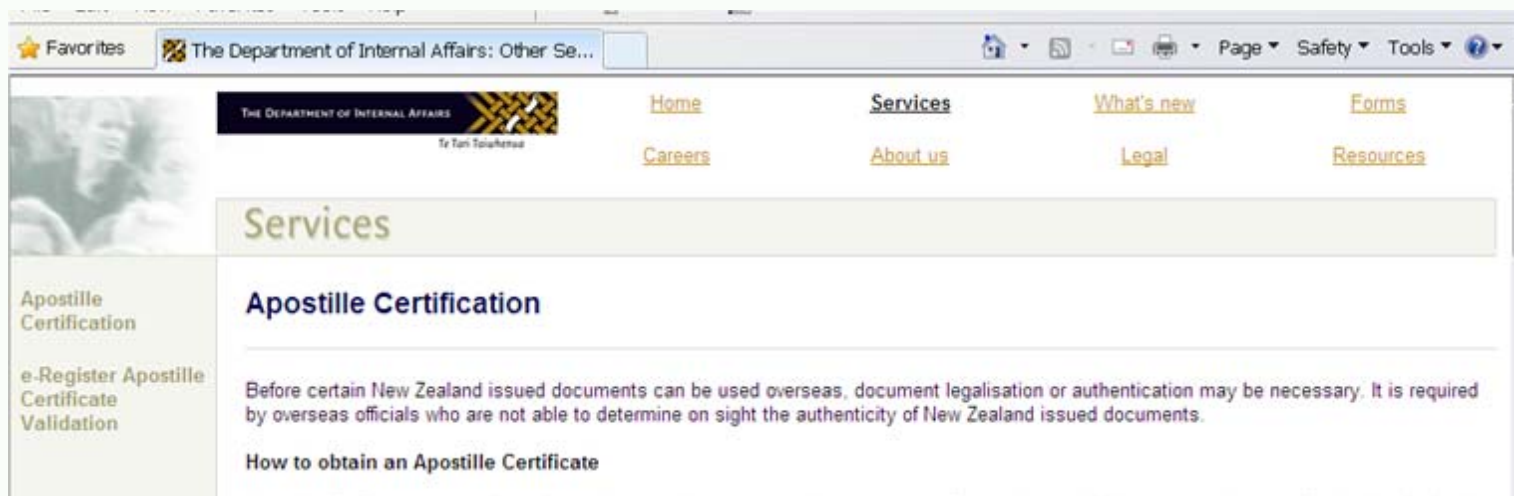
- The free e-Register software requires manual input of Apostille data.
 - extra workload for small team
 - potential for errors
 - repetition of task
- Custom built e-Register takes data directly from database.

Lessons learned

- Process of creating custom e-Register longer and more complicated than anticipated.
 - Should have used free e-Register while developing custom e-Register.
- Our e-Register is very simple
 - HCCH e-Register allows addition of e-Apostille digital fingerprint
 - Other e-Registers have Apostille image, extra security features
 - Raises issue of right to copy and store underlying documents

How overseas user accesses our e-Register

- Our Apostille/e-Apostille certificates direct user to e-Register on website:
 - “To verify this Apostille certificate go to www.dia.govt.nz/apostille and click on the e-Register”



The screenshot shows a web browser window displaying the Department of Internal Affairs website. The browser's address bar shows the URL "The Department of Internal Affairs: Other Se...". The website header includes the Department of Internal Affairs logo and navigation links for Home, Services, What's new, Forms, Careers, About us, Legal, and Resources. The main content area is titled "Services" and features a section for "Apostille Certification". A sidebar on the left contains links for "Apostille Certification" and "e-Register Apostille Certificate Validation". The main text explains that certain New Zealand issued documents require legalisation or authentication for use overseas. Below this text is a link for "How to obtain an Apostille Certificate".

How overseas user accesses our e-Register

- User enters Apostille number and issue date:

The screenshot shows a web browser window titled "Apostille Verifications - Windows Internet Explorer". The address bar displays the URL: <https://www.dia.govt.nz/web/apostille.nsf/verify?openForm>. The page content includes the following elements:

- Header:** "Apostille Verification" on the left and "THE DEPARTMENT OF INTERNAL AFFAIRS" with the Māori name "Te Tari Taiwhenua" on the right.
- Form Instructions:** "Enter the details of the Apostille Number you wish to verify:"
- Input Fields:**
 - Apostille Number:** A text input field with a green note: "(Example: 12345.1 or 98765.12)".
 - Apostille Issue Date:** A date selection field with a calendar icon and a green note: "(Use calendar icon to select a date)".
- Action:** A "Verify..." button.
- Footer:** A "Results" button.

How overseas user accesses our e-Register

- User views pop up confirmation box:

Apostille Verification

THE DEPARTMENT OF INTERNAL AFFAIRS
Te Tari Taiwhenua

Enter the details of the Apostille Number you wish to verify:

Apostille Number: (Example: 12345.1 or 98765.12)

Apostille Issue Date: (Use calendar icon to select a date)

Results

Apostille Number:	09404.1
Dispatch Date:	4/06/2010
Signee Name:	Anthony Martin Fortune
Capacity:	Notary Public
Seal:	Anthony Martin Fortune

Feedback

- Web traffic statistics:
 - 71 e-Register requests since launch in April 2010
 - 211 visits from inactive viewers
- Initial glitches - coding
- 106 views of HCCH 'The ABCs of Apostilles' brochure

Future improvements

- To improve accessibility we are translating website into our main customer languages:
 - Spanish, French, German, Korean, Arabic, simplified & traditional Chinese
- We will adopt trilingual Apostille.
- Look at adopting innovations of other e-Registers:
 - Including authentications
 - Scanned image of Apostille
 - e-Apostille fingerprint

Thank you for your attention

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